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SECTION 017839 - PROJECT RECORD DOCUMENTS

1.1 PRODUCTS

A. Record Drawings:

1. **[One]** <Insert number> set(s) of marked-up record prints.

Retain subparagraph above or appropriate submittal subparagraphs below. Below involve Architect in record Drawing procedure, which creates potential liability. See Evaluations.

a. Initial Submittal:

- 1) **[One]** <Insert number> paper-copy set(s) of marked-up record prints.
- 2) PDF electronic files of scanned record prints and **[one]** <Insert number> set(s) of file prints.
- 3) Record digital data files and **[one]** <Insert number> set(s) of plots.

Revise number of sets in two "Final Submittal" subparagraphs below to suit Project. Architect should retain a set of record Drawings for future reference on Project. Carefully evaluate postoccupancy services, liability defense, and similar considerations when establishing the number required.

Retain either "Final Submittal" Subparagraph below with "Initial Submittal" Subparagraph above. Retain second subparagraph below when submitting plots from corrected record digital data files.

b. Final Submittal:

- 1) **[Three]** <Insert number> paper-copy set(s) of marked-up record prints.
- 2) PDF electronic files of scanned record prints and **[three]** <Insert number> set(s) of prints.

c. Final Submittal:

- 1) **[One]** paper-copy set(s) of marked-up record prints.
- 2) Record digital data files and **[three]** <Insert number> set(s) of record digital data file plots.

B. Record Specifications: **[One paper copy]** [<Insert number> paper copies] **[Annotated PDF electronic files]**.

C. Record Product Data: **[One paper copy]** [<Insert number> paper copies] **[Annotated PDF electronic files and directories]**.

D. Miscellaneous Record Submittals: **[One paper copy]** [<Insert number> paper copies] **[Annotated PDF electronic files and directories]**.

1.2 PRODUCTS

- A. Record Prints: One set of paper copies of Contract Documents and Shop Drawings, marked to show actual installation.
- B. Record Digital Data Files: Corrected digital data files of the Contract Drawings, as follows:

Retain one of three "Format" subparagraphs below.

- 1. Format: Same as the original Contract Drawings.
- 2. Format: [DWG] [DXF] [DGN], Version <Insert designation>, [Microsoft Windows] [Apple Macintosh] operating system.
- 3. Format: Annotated PDF electronic file[**with comment function enabled**].

END OF SECTION 017839